

PATHWAYS ABILITIES SOCIETY

POLICY: TENANT APPLICATIONS AND SELECTION

Applies to: Management and Tenants

Original Approval Date: October 18, 2021

Date Board Approved: October 18, 2021

Replaces Policy Dated: Not Applicable

Board Member's Signature

POLICY

Applications

All applications for housing will be accepted for review.

Applications from applicants requiring a subsidy are scored according to the applicant's degree of need for housing.

Applications that meet the agencies criteria are filed by the date they are received.

Ineligible applicants are informed in writing and their applications returned to them.

All applicants must declare their income on their application, but verification is not required until they are interviewed.

Applicants who have not contacted the society for over one year will have their applications deleted from the waitlist.

Selection

The society selects tenants without unlawful discrimination on the basis of race, religion, culture, sexual orientation, gender identity, social condition or level of ability.

Tenants meet the criteria, if applicable, established by an operating agreement with the funding agency or agencies providing financial assistance to the development. They must receive a positive references from previous landlord(s) and a credit check reveals no outstanding rent arrears.

Tenants will be scored weighted scoring system that measures the following factors:

- The applicant's date of application and time on the waitlist.
- Their degree of housing need.
- Suitability for the housing community where they wish to live.
- In the case of applicants for market rent units, their ability to pay.