

PATHWAYS ABILITIES SOCIETY

POLICY: RENT SUBSIDY

Applies to: Administration, Homes Supervisor, Rent Subsidy Applicants and Tenants

Original Approval Date: March 24, 2003

Date Board Approved: December 5, 2022

Replaces Policy Dated: September 12, 2022

Board Member's Signature

POLICY

Applicants will meet the program criteria (rules) established by our operating agreement with the funding agency, BC Housing, and within those guidelines applicants will be selected*:

1. If they receive positive references (feedback) from their landlord(s)
2. According to their degree of need (how badly they need the subsidy), as measured by a weighted scoring system (test) that measures degree of need and length of time on the waitlist.

*Normal selection criteria may be waived if the applicant is under immediate threat of becoming homeless and a subsidy is available.

Subsidy recipients must adhere to the terms of the Pathways Abilities Society subsidy agreement and any additional terms established by the funding agency, BC Housing.

Annually the subsidy recipient must complete a BC Housing Application for Rent Subsidy form confirming their assets and income.

Units are inspected when the subsidy recipient moves in, moves out and periodically as required.

Subsidy recipients are responsible for notifying Pathways Abilities Society administrative staff of any changes to their income, rent and living situation including marital status or address.

The finance manager issues T5007 Statement of Benefits to any subsidy recipient who receives more than \$500.00 in Housing Benefits during a tax year.