

PATHWAYS ABILITIES SOCIETY

POLICY: PARKING PASSES

Applies to: All Personnel, Volunteers, Community Members, Tenants and Persons Served

Original Approval Date: January 14, 2019

Date Board Approved: July 10, 2023

Replaces Policy Dated: January 14, 2019

Board Member's Signature

POLICY

Pathways Abilities Society issues parking passes where applicable for their various locations. Parking lots are monitored by a towing company. The executive director, building manager and finance manager are permitted to have unauthorized vehicles towed.

The executive director and building manager issues parking passes only to employees, volunteers and tenants as required. Parking passes are used during business hours. Parking passes may be used after business hours however permission must be obtained from the executive director or designate.

Parking passes may be issued to employees or volunteers for special events outside of regular business hours.

Parking passes must be returned when a person's employment or volunteer position discontinues or a tenant moves out.