

PATHWAYS ABILITIES SOCIETY

POLICY: HOME SHARING

Applies to: Home Share Contractors, Coordinators and Managers

PREAMBLE

Home sharing is a rewarding way to support an adult with a diverse-ability in a family or individual's home. Home Share providers are contracted to provide satisfactory, respectful support to individuals with diverse-abilities in a shared living space.

POLICY

Home share providers receive a thorough screening which includes:

- Satisfactory criminal record checks for all adults in home.
- Satisfactory background check and references.
- Satisfactory home study, health and safety check and interview.
- Physician's Certification of good Physical and Mental Health.

Requirements for home share providers include:

- Current First Aid/CPR certification.
- Food Safe certification (within three months).
- Valid driver's license and satisfactory driver's abstract.
- Home insurance that covers the individual's belongings
- Vehicle insurance that includes \$3,000,000 third party liability
- Service Provider Privacy and Information Management course.
- Community Living BC Standards for Home Sharing online course.
- Previous experience supporting individuals with diverse-abilities.
- Mandt Training within three months is strongly encouraged and is provided by Pathways.

Based on the above criteria, home studies, reference checks, suitability, and relevant standards, Pathways determines who will be approved as home share contractors. Pathways is under no obligation to contract with applicants they feel is are not suitable nor does Pathways have to provide a reason why.

At no time will Pathways Abilities Society discriminate against any applicant on the basis of age, sex, gender identity or expression, sexual orientation, race, creed, color, national origin, religion, marital or parental status, non-job-related disability or political belief. Employees requiring the use of a guide dog must provide a Guide Dog and Service Dog certificate from the province of British Columbia.

Pathways will not contract with Pathways employees to provide home share services. Those employees contracting with Pathways prior to the date of policy change, November 19, 2018 will be "grandfathered." Pathways will continue to contract with them to provide home share services to the individuals they currently support. Pathways will not contract with the grandfathered employee to support additional individuals or if the individual that is residing with them moves out.

The service is monitored or checked by the designated Pathways Abilities Society home share coordinator or manager.

Each year, all those involved in home sharing receive a Pathways Abilities Society satisfaction survey.

Home share providers are monitored as stated in their contract and as outlined in the Home Share Monitoring procedure.

Three active files are kept for home share contractors: A primary file maintained digitally, a secondary file maintained and stored in locked cabinets and a third file with the original signed contracts. The information contained in these files is outlined in the Home Share Administration procedure.

Effective/Revision Date

September 18, 2017
November 19, 2018
June 24, 2020
January 18, 2021

Board Approval

Date Approved

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