

## PATHWAYS ABILITIES SOCIETY

### **POLICY: GRATUITIES/TIPS/GIFTS/LOANS**

**Applies to:** All Personnel, Volunteers, Persons Served, Families, Advocates and Caregivers

Original Approval Date: 1993

Date Board Approved: January 25, 2013

Replaces Policy Dated: September 12, 2011

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Board Member's Signature

### **PREAMBLE**

From time to time, individuals receiving services or family members may wish to show their appreciation for the kindness extended by members of staff or volunteers or an individual may feel obligated to give gifts because of their dependency on staff for basic activities of daily living and/or their judgment may be impaired. Pathways Abilities Society employees are paid to assist individuals and therefore no other form of monetary recognition is required.

### **POLICY**

Employees/volunteers will not accept money or gifts from an individual receiving services, their families or caregiver, visitor or firms with which the society does business, except as outlined in the procedures.

Employees/volunteers are not permitted to lend money or accept loans from individuals receiving services.