

## PATHWAYS ABILITIES SOCIETY

### **PROCEDURE: GIFT EXCHANGE**

**Applies to:** Homes Personnel, Persons Served, Families, Advocates and Caregivers

**Effective/Revision Date:**

April 28, 2003

September 12, 2011

January 25, 2013

1. The supervisor approves all gift expenditures.
2. Purchases to occur as per the event.
3. Purchases are tracked as per the Person's Served Finances policy.