

## PATHWAYS ABILITIES SOCIETY

### **POLICY: BUSINESS CARDS, LETTERHEAD AND PATHWAYS ABILITIES SOCIETY LOGO USAGE**

**Applies to:** All Personnel, Volunteers and Persons Served

Original Approval Date: February 21, 2005

Date Board Approved: November 21, 2012

Replaces Policy Dated: September 12, 2011

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Board Member's Signature

### **POLICY**

Use of Pathways Abilities Society letterhead, business cards or logo implies legal association with Pathways Abilities Society. Therefore the use of Pathways Abilities Society letterhead, business cards or the logo is strictly in accordance with the Pathways Abilities Society Code of Ethics and for the sole purpose of representing the organization.

Business cards or letterhead will not be used in connection with any personal business or private gain.

Business cards will only be issued to designate staff for their specific job requirement.

Use of Pathways Abilities Society logo must have prior approval from the Executive Director.