

PATHWAYS ABILITIES SOCIETY

POLICY: CONTROL OF HAZARDOUS MATERIALS

Applies to: All Personnel, Volunteers and Persons Served

Pathways Abilities Society understands the importance of maintaining safe environments for the well-being of persons served, personnel, and volunteers.

For the purposes of this policy “hazardous material” refers to materials which are likely to cause harm or injury in certain circumstances.

This policy has the following purposes:

- To ensure compliance with legislative requirements (federal and provincial acts, regulations, standards and guidelines and municipal by-laws) pertaining to hazardous materials management.
- To minimize exposure to hazardous materials to ensure the safety of all people attending and working at Pathways.
- To ensure controlled access to hazardous materials.
- To set requirements for proper disposal of hazardous materials.
- To ensure that individuals receive required training in the proper handling, storage, transportation and disposal of hazardous materials and waste.
- To ensure a hazardous materials inventory is maintained.

Training regarding specific hazardous materials is conducted prior to any handling of the material. Safety Data Sheets (MSDS) are required for hazardous materials - with the exception of products, materials or substances packaged as a consumer product and in quantities normally used by the consuming public (Work Safe BC Occupational Health and Safety Regulation Section 5.3 2e). Materials purchased wholesale or in bulk must have MSDS sheets available in the service site where they are being used. MSDS sheets must be less than three years old.

Products that are not stored in their original containers must be labeled clearly naming the chemical the container contains and its concentration.

Hazardous materials are identified in agency and service area orientations. Specific hazardous materials and procedures for handling are identified in detail in area orientation manuals.

Effective/Revision Date

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Board Approval

Date Approved

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